

Senior Analyst (Indirect Taxation) – Job Description

Key Responsibilities

Responsible for handling Goods and Services Tax, Service Tax, VAT, Sales tax, Excise, Customs, having worked in areas of compliance, refund, returns, foreign trade policy.

- Management of indirect tax related compliance.
- Analysis & Finalization of tax position adopted in relation to applicability of tax, tax returns, other filing etc.
- Managing DGFT and exports related benefits.
- Supervision of process of preparation of monthly GST credit and related coordination work with cross functional teams.
- Management of tax refund / demands.
- Identify risk areas and sustainable planning.
- Liaison with state authorities / departments etc.,
- Sound knowledge of GST.

Requirement

- Semi-Qualified Chartered Accountant (IPCC both groups cleared) or M.Com with minimum 2-3 years of experience
- Able to do multitasking
- Good Communication skills
- Proficient in excel and reporting
- Manage multiple clients at same time
- Good analytical skills
- Good time management skills and the ability to priorities and maintain turnaround time
- The ability to work as part of a team and to build strong working relationships

Location: Panchsheel Park, New Delhi

Type of Employment: Full Time

Only male candidates are required