

Manager (Accounting & Finance) – Job Description

Key Responsibilities

Manage, control and ensure that company accounting activities and procedures conform to generally accepted accounting principles and comply with the approved policies and procedures of the company. Lead and coordinate all tasks and functions relate to financial reporting, Budgeting, cash flow management, Statutory Compliance, day to day functioning of finance department.

- Manage, control and ensure that company accounting activities and procedures conform to generally accepted accounting principles.
- Ensure that all financial transactions are handled and processed in-line with the approved policies and procedures.
- Oversee the daily operations of the finance department.
- Prepare the monthly financial reports with all needed financial and costing analysis comparing with Budget and KPIs.
- Ensure that financial controls are in place at functions and provide recommendations for procedural improvements.
- Control over revenue contract, Contract based accounting
- Tracking and regular update to management on receivables and advances
- Establishing profit center revenue, cost of sales, gross margin, and cost center.
- Interfaces with external auditors
- Interdepartmental and third party liaisoning
- Treasury Management ,Cash Flow Projections

Requirement

- Qualified CA with a minimum of 5 years of experience in a senior level Finance or Accounting position with manufacturing companies
- Knowledge of finance, accounting, budgeting, and cost control principles including Generally Accepted Accounting Principles
- General knowledge of ERP Systems and the relation of other modules with accounting and finance modules and the associated controls
- Knowledge of automated financial and accounting reporting systems
- Knowledge of direct tax and indirect tax law
- General knowledge of the manufacturing cost accounting, i.e. product cost, inventory, standard cost, variance analysis between actual and standard cost
- Ability to participate in and facilitate meetings with management.

Location: Client's site @ Sohna Road, Gurgaon + IBA's Office @ Panchsheel Park, New Delhi
Our Client is leading Company in setting up industrial cold refrigeration system.

Type of Employment: Full Time

Only male candidates are required from Gurgaon location